Student Information Change Form

Student ID Number: [ ] [ ] [ ] [ ] [ ] [ ] Date Submitted: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Note to Student:** Students should fill out and sign the Student Information Change form and mail, fax or come in to CSCE with the form and two types of identification. We will accept a driver’s license and a social security card (or a passport). A court document verifying a change of last name is also required.

- Copy of Driver’s License and Social Security Card or Passport
- Court Document for Name Change

**Previous:**
- Name
- Student ID/SSN
- Telephone
- Billing Address
- Local Address
- Permanent Address
- Email Address

**OLD Student ID Number:** [ ] [ ] [ ] [ ] [ ] [ ]

Last Name: [ ] [ ] [ ] [ ] [ ] [ ] M.I.: [ ] First Name: [ ] [ ] [ ] [ ] [ ] [ ]

Phone #: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] Email Address: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Address: [ ]

City: [ ] State: [ ] Zip: [ ] [ ] [ ] [ ]

**Change To:**
- Name
- Student ID/SSN
- Telephone
- Billing Address
- Local Address
- Permanent Address
- Email Address

**CORRECT Student ID Number:** [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Phone #: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] Email Address: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Last Name: [ ] [ ] [ ] [ ] [ ] [ ] M.I.: [ ] First Name: [ ] [ ] [ ] [ ] [ ] [ ]

Address: [ ]

City: [ ] State: [ ] Zip: [ ] [ ] [ ] [ ]

Student’s Signature: [ ] Date: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Received By:** [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Office Use Only:**

CSCE Staff Signature: [ ] Date: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

- Documents attached (copy of license, social security card, passport, court document)